

SECRET

WORKING PAPER

NFAC Staff Meeting
31 December 1979

The meeting was chaired by Evan Hineman:

1. Hineman mentioned that a vacancy notice will be coming out shortly concerning three positions in OTR which are to be filled by NFAC people who will be teaching a course on "How To Do Analysis." People whose names that have already been submitted through the Assignments Panel do not have to resubmit their names.
2. Hineman received a phone call from the Resources Management Staff forwarding the names of 6 NFAC analysts who will be attending the DCI Exceptional Analyst Program. A total of

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3. RES reported that the DOD has requested a U-2 overflight of No decision has been made concerning the overflight.

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NFAC Staff Meeting
27 December 1979

1. Evan Hineman chaired the meeting.
2. He reported that FY 81 CIA budget has real growth of 1%.




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5. Evan Hineman cautiously is investigating the possibility that something can be done on FOIA through an executive order. Apparently there is some possibility there. There's a new cable format that's being used on a three months trial basis among other things it has smaller type. Each office has been asked over the next few months to gather comments concerning whether or not there are problems with the new format.



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7. OCO reported  is now head of the Foreign Liaison Staff.

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NFAC Staff Meeting
21 December 1979

1. Evan Hineman chaired the meeting.
2. There was a long discussion concerning substantive problems that will be driving foreign policy in 1983-1990 period. The DDO asked that this discussion take place and that NFAC provide the DDO with their views on what will be the hot subjects and what issues so the DDO can get assets in place in time and have this information for their own budget plan exercise.
3. Hineman reported that the NFIB meeting yesterday it looks like the FY 81 budget will be approved by OMB and the President very close to what the DCI was asking for. The FY 81 budget includes [] slots above the FY 80 level.
4. Lehman reported [] should be returning in March as assistant chairman of the NIC. [] previously was Chief of the ONE Staff.

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WORKING PAPER

NFAC Staff Meeting
20 December 1979

1. Evan Hineman chaired the meeting.
2. Hineman stated that [] group will be charged with pulling together the NFAC position and strategy concerning the senior analyst positions.
3. Hineman stated that a notice will be coming out which will stop at least for the time being the language use program. Apparently there are no funds for this program and secondly there's concern over the fact that some offices have identified almost all their positions as language use and other offices have none.

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NFAC Staff Meeting
19 December 1979

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1. Bruce Clarke chaired the meeting.

2. [] was introduced as the new Chief of IEG.

3. Bruce Clarke stated that an Afghanistan Task Force was formed. [] will be in charge. [] will be the NIO contact.

[]
[]

5. There was a lengthy discussion concerning the congressional posture briefing which the DCI will give in February. Offices are asked to think about issues that should be raised and what the theme of the briefing ought to be.

6. Clarke stated that the CNO is upset with the CIA costing estimates on the Soviet shipbuilding program.

7. OIA reported that they will begin the compressed workweek with the first pay period in 1980.

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NFAC Staff Meeting
17 December 1979

The meeting was chaired by Bruce Clarke:

1. There was a lengthy discussion on Afghanistan. Specifically what is the latest information relating to the events taking place there and should NFAC form a task force to deal with the Afghanistan problem at this time. [] stated that he will be going to a interagency group meeting this afternoon to discuss their views concerning forming a task force.
2. Bruce Clarke will be going on leave Wednesday, 19 December and will be back 8 January. Evan Hineman will be filling in for him and [] will be filling in for Hineman.
3. Clarke mentioned at the Executive Staff Meeting the DCI has stated that the NFAC and S&T can use a different model for promoting people. Clarke also mentioned that the Office of Personnel is being transferred to the DCI and will be renamed something like the Office of Human Resources.
4. Clarke discussed summaries/overview of reports and said that they still are to long and are not of the quality they would like to see. He also stated that typescript memorandums are to carry the NFAC logo and should be coordinated within NFAC prior to their release.

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NFAC Staff Meeting
12 December 1979

The meeting was chaired by Bruce Clarke:

1. Clarke stated that a memo has been sent out describing limitations of travel to the Middle East.
2. Clarke read a memo from the Suggestion Awards Panel stating NFAC contributions, a total of \$14,300.00 in 1979 was paid out. OWI received over half of them.
3. Clarke stated their EEO News Brief had been published and in it was an article on Interviewing Women. Each office is to make sure that the personnel who interview applicants reads it.
4. Clarke mentioned that the U.S. government has made an effort to tell the Soviets to cool it on Afghanistan. This is a very high priority issue. Clarke stressed the offices to keep abreast of the troop movement into Afghanistan.
5. stated that they got word that there was another coup in Korea.

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NFAC Staff Meeting
7 December 1979

Mr. Clarke chaired the meeting.

25X1 1. Mr. Clarke made a visit to ISA and Department of Defense and his only concern was that the staff contacts between NFAC and people in [] office were not as extensive as he would have thought.

2. He went through NIE 3-8 and thought it's in good shape.

3. He mentioned the Soviets were moving Hind helicopters to the Iranian border.

4. He read some notes on the SS-20 program.

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NFAC Staff Meeting

3 December 1979

The meeting was chaired by Bruce Clarke:

1. There was a lengthy discussion on the need to regulate the mechanism for NFAC review of DDO covert action proposals.
2. Attention will be made to orchestrate NFAC Senior ^{Analyst} Seminar position policies with respect to the PMCD aspects of the problem. Evan Hineman will organize the NFAC effort.
3. Mr. Clarke referred to [redacted] as the person handling the [redacted] (We should get copies of this if we do not have one).
4. Mr. Clarke will be visiting NFAC offices sometime during January and February. We will be sent notification as to dates. He will be spending 2 to 3 hours, how the time will be used is up to the office director.
5. It was mentioned that there would be a 7 December review of how well the Phase II of the Production System is working.
6. Announced that the establishment of the NIC was confirmed and approved by Admiral Turner this past weekend and will now be implemented with Dick Lehman in charge.

7. [redacted]

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NFAC Staff Meeting

30 November 1979

The meeting was chaired by Bruce Clarke:

1. Mr. Clarke reminded the components to make sure that they get their Consolidated Charities completed and in. He also stated that he has heard and read in the newspapers that the drive is being affected by people having to pay for parking.
2. discussed his recent memorandum requesting offices to identify categories of activity that their people are working against. (We have received this memo and presently working on it).

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NFAC Staff Meeting

28 November 1979


The meeting was chaired by Bruce Clarke:

1. Mr. Clarke addressed the Advanced Work Plan for SIS people. He stated that he will be meeting with office directors within the next several days to discuss their work plans. Office directors are then to make sure that all SIS people have their work plan completed by 7 December.



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3. Soviet grain harvest figures were announced by the Soviets and the OGCR Upstreet estimates of last summers crops was only 1 million tons off.

4. Helene Boatner stated that the OPA people were to brief  and she thanked OIA for the fine briefing support that we provided.

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WORKING PAPER

NFAC Staff Meeting
26 November 1979

Mr. Clarke chaired the meeting and announced:

1. [redacted] is appointed Chief, RES replacing
[redacted] is acting for a short period.

2. There will be no office meeting Thursday.

4. [redacted]

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WORKING PAPER

NFAC Staff Meeting
19 November 1979

Mr. Clarke chaired the meeting.

[] is the new Deputy, OCO. [] is in charge of PDB. [] will remain involved with [] in the production process and will also support the Director, NFAC on PIWG matters.



Mr. Clarke announced he's having a 1:30 meeting on CCD matters.

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NFAC Staff Meeting
16 November 1979

1. Mr. Clarke chaired the meeting and announced the following:

a. There will be no NFAC staff meeting the day after Thanksgiving.

b. [] visited Mr. Clarke Friday morning to get acquainted with the routine NFAC customers. In the afternoon General Thompson will discuss the estimates process with he and Dick Lehman.

c. The DCI and DDCI have been attending daily SCC meetings on Iran.

d. John McMahon mentioned at the DCI morning meeting a good bit of []

e. Mr. Clarke reiterated his concern about contacts with the press and the necessity of MEMCON copies to Messrs. Clarke and Hineman.

f. Mr. Clarke mentioned the new PDB meetings to be held on every Thursday afternoon at 2 p.m.

g. Mr. Hineman mentioned he's still trying to straighten out the facts on NFAC's position []

h. Security violations are way up in October after none in September.

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NFAC Staff Meeting
14 November 1979

1. Bruce Clarke chaired the meeting.

2. Mr. Clarke announced that Agency policy would be all Christmas parties would be held on 17 and 19 December. This decision was reached after due deliberation by the executive committee.

25X1 3. [] announced in the DCI's morning meeting
25X1 that he was requesting a review of existing high priorities for [] Cuba and North Korea to see if they could be relaxed so that the proper priority could be afforded to the Iran problem.

4. Mr. Clarke mentioned a memo he had circulated discussing the items on procedures for papers for the President's Daily Briefing indicating that there would be a weekly meeting each Thursday at 2 o'clock.

5. Evan Hineman announced that there was a move afoot again by the Director to have NFAC rank all of the people at a given grade level in numerical order. Evan is looking for office reactions to this proposal so that he could prepare NFAC's response.

25X1 6. Helene Boatner mentioned that OPA would be briefing the [] She asked that []
Chairman of the Iranian Task Force be kept informed of accounts on Iran. 25X1

7. OGCR produced an atlas of maps for the DCI for the President on Iran.

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WORKING PAPER

NFAC
Staff Meeting Notes
13 November 1979

1. Bruce Clarke chaired the meeting and made the following announcements:

a. Dick Kerr is Director, OCO beginning today.

b. [] is Deputy Director, OPA

c. []

d. []

e. []

Mr. Clarke also announced he will be merging some of the staff functions in a new staff of planning, management and evaluation effective 26 November. It will be headed by [] He also announced [] is replacing []

2. Evan Hineman announced selections by the Training Selection Board for the senior schools in the 1980-81 academic year.

[]

3. Mr. Clarke announced he has received and read with interest all of the divisions production reports. He wants them to continue in pretty much the same format. He specifically mentioned the report from OIA, though one wasn't asked for, and he thought it was a good idea and continue to do so.

WORKING PAPER

NFAC Staff Meeting
9 November 1979

1. The meeting was chaired by Bruce Clarke.
2. There was a lengthy discussion over the dissemination problem. Mr. Clarke made it clear he's reviewing dissemination lists for all NFAC publications and is having a great deal of difficulty with them. People out of a job for a year or more are still getting sent copies of papers etc.
3. A briefing of [] the President was mentioned. I raised the question of what imagery we should be prepared to use for the briefing and that was not resolved at the table but I had further discussions later with [] on the need to get better procedures for handling these briefings.
4. Jim Lynch announced he has had problems on senior analyst positions with PMCD and recommended that they possibly would do better if these senior analyst positions were treated as special problems rather than as normal PMCD problems which is now happening.
5. Mr. Clarke announced he wanted to make sure that proposals for covert action programs are sent through the NFAC front office and not to DDO directly.
6. Mr. Clarke mentioned he had been reading the office annual report and got a great deal out of them and want to make sure these are widely disseminated throughout the offices.
7. There was a discussion at the end of the meeting of the Advanced Work Plan for SIS members.

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WORKING PAPER

NFAC Staff Meeting
7 November 1979

1. Mr. Clarke chaired the meeting.

2. The only topic of conversation was the discussion of events in Iran and Mr. Clarke announced that a task force had been set up and is chaired by [redacted] OSR, OER and OPA worked all through the night and their work was extremely well done. I mentioned to Mr. Clarke that no imagery analysts were on the task force and that was probably appropriate at this point in time but we'll pass [redacted] name to the task force chief so that he would have a contact [redacted] if they need imagery support and he said that was fine and invited people generally who feel they should be involved shouldn't be shy about putting themselves into the process.

WORKING PAPER

NFAC Director's Staff Meeting

5 November 1979

The meeting was chaired by Mr. Clark. He reported that MBFR delegation is asking for some special support and he was working with OSR and OPA to respond.

Report on the morning DCI meeting the following items:

1. That there would be an SCC meeting that day on Iran and Cambodia.

2. The DCI would be meeting with the Secretary of Defense on Tuesday and with FTD and would be glad to raise any items of interest the people in NFAC feel should be brought up. Will meet with JCS on Friday [redacted] DCI has asked everyone to keep a very close eye on South Korea and South Lebanon.

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3. There was some discussion in response to Les Aspen about [redacted] release of information.

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4. DCI announced that [redacted] would be leaving the DCI Staff. They will be looking for a GS-13 through GS-15 with a broad experience who may be a rising star. Nominations should be submitted to Mr. Clark by 9 November.

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NFAC Staff Meeting
2 November 1979

1. The meeting was chaired by Bruce Clarke. He reported on the following:

a. [redacted]
and [redacted] are retiring.

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c. He mentioned the monthly reports. He was looking forward to the first batch.

d. He pointed out that the first few intelligence memos in the new publication art form was now out on the street he gave a few words on the proper dissemination of the IMs and other kinds of reports.

e. It was pointed out from the DCI's morning meeting that INSCOM sent out a long message about the North Korean's preparation for an attack on the South and this is causing a great deal of consternation in the intelligence community.

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h. Dick Lehman announced [redacted] is joining him in reorganizing the NIOs. [redacted] is joining as executive officer.

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NFAC Director's Meeting
1 November 1979

1. Mr. Evan Hineman chaired the meeting. He reported the following:

a. He attended the morning breakfast of the community leadership. (NRO, State, DIA, NSA, [redacted])

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At the meeting they discussed such things as South Korea, the big bang in the Atlantic, Soviet troops in Cuba, and so on and so on.

b. NFIB meeting scheduled for tomorrow on the FY 81 program budget. Key issues (which will effect NFAC and OIA) Elint programs and future satellite collection system.

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WORKING PAPER

NFAC Staff Meeting
31 October 1979

1. Mr. Hineman reported on the following:

[Redacted]

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b. The Senate Budget Committee chaired by Senator Muskie has requested access to national estimates on the Soviet threat and how the response is being handled by Office of Legislative Counsel.

c. NFAC had received a very nice letter from the Comptroller thanking OER for providing help on a special project this past summer.

d. Evan announced that he's [Redacted] set up sessions with the Director and Deputy Director of each office to discuss each office and later will meet with the division chiefs.

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e. Rumors are floating around that the Soviets are having a space spectacular e.g. a shuttle flight timed to coincide with the olympics.

f. [Redacted] announced that they are hoping to to have a final meeting at last on the IIM on Soviet troops in Cuba tomorrow.

g. [Redacted] OGCR, announced today that Jim Lynch was briefing people on Agency programs supporting narcotics programs and lots of high level people are attending from throughout the Agency.

Summaries